

**1st ANNIVERSARY CELEBRATION
FAX ORDER FORM
SALE EXTENDED THROUGH JUNE 30, 2007**

Organization Name: _____

Organization Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____ E-mail: _____

Phone: _____ Fax: _____

Number of office locations: _____

Expected number of staff that will view seminars: _____

All of the seminars listed on the back of this Order Form are available for one week of unlimited viewing by all of your staff for only \$59 per seminar. Purchase as many seminars as you would like, right now, and activate them later when it is convenient for you and your staff to view. Once you activated a seminar, your viewing period will expire in exactly seven days later. This special \$59 per seminar offer expires June 30, 2007.

Number of Seminars Selected: _____ X \$59

Total Due: \$ _____

Please print credit card information clearly:

Payment method: Visa MasterCard American Express

Card Number: _____ Expiration Date: _____ (mo/yr)

Name on Card: _____

Fax orders should be sent to 262-692-3590

Only credit card orders accepted. If you need to make other payment arrangements, please contact us at 866-436-7047. Orders submitted by fax are processed on the day they are received. Your agency's access authorization code will be sent via e-mail to the contact person identified on this form after credit card verification is completed. **Charges will appear on your credit card statement as Stony Hill Management, Inc.** The individual designated as your HCIN account administrator is responsible for loading information on all agency staff that require continuing education credits or verification of participation. Your viewing period begins when your account administrator activates (initializes) the seminar. If your agency already has an HCIN account, following your purchase you will receive notification that the seminar has been placed in your catalog and is waiting to be activated.

Select the seminars you would like to order from the list below. For just \$59 for each seminar you will get a full week of unlimited viewing for your entire staff. You can order as many seminars as you like at this special anniversary price and can activate and watch them at your convenience. Orders should be faxed to 262-692-3590 before June 30, 2007 to take advantage of this special offer from the Home Care Information Network.

CODING – Lisa Selman-Holman

- | | |
|---|---|
| <input type="checkbox"/> Home Care Coding Basics for Clinical Personnel | <input type="checkbox"/> Home Care Coding Scenarios |
| <input type="checkbox"/> Accurate Coding Strategies for Home Health Therapies | - Infections, Complications, Late Effects |
| <input type="checkbox"/> Using V and E Codes | - Coding Neoplasms |
| <input type="checkbox"/> Wounds, OASIS and Coding | - Coding Circulatory Disorders |
| <input type="checkbox"/> OASIS and ICD-9, Coding Our Way Toward P4P | - Diabetes Coding |
| <input type="checkbox"/> 2007 ICD-9 Home Health Coding Update | - Coding Fractures |

HHABN – Trish Tulloch & Robert Markette

- | | |
|--|--|
| <input type="checkbox"/> Administrator’s Seminar | <input type="checkbox"/> Clinician’s Seminar |
|--|--|

DISASTER PREPAREDNESS – Barbara Citarella, Cynthia Mueller

- | | |
|--|--|
| <input type="checkbox"/> All Hazards Planning - Home Care Basics | <input type="checkbox"/> Business, Employee and Patient Safety |
| <input type="checkbox"/> Infection Control and Personal Protective Equipment | <input type="checkbox"/> Documentation and Patient Care |
| <input type="checkbox"/> Biological, Chemical and Radiological Agents | |

MEDICARE REIMBURSEMENT – Melinda Gaboury

- | | |
|---|--|
| <input type="checkbox"/> Clinical Manager’s Seminars | <input type="checkbox"/> Financial Manager’s Seminars |
| <input type="checkbox"/> Medicare PPS 101 for Clinicians | <input type="checkbox"/> Medicare Basic PPS Billing |
| <input type="checkbox"/> OASIS PPS Questions Affecting Reimbursement | <input type="checkbox"/> Medicare Secondary Payer |
| <input type="checkbox"/> Monitoring Case Mix Weights and Other Key Benchmarks | <input type="checkbox"/> Evaluating Medicare Adjustments |

HUMAN RESOURCES: WAGE & HOUR – John Gilliland

- | | |
|---|--|
| <input type="checkbox"/> Introduction to Wage and Hour | <input type="checkbox"/> Per-Visit Pay for Registered Nurses |
| <input type="checkbox"/> The Companionship Services Exemption | <input type="checkbox"/> What Time Counts as Hours Worked |
| <input type="checkbox"/> White Collar Exemptions | <input type="checkbox"/> Calculating an Employees Regular Rate |
| <input type="checkbox"/> How Wage and Hour Laws Affect Personnel Policies | <input type="checkbox"/> Ethics and Legal Practices in Home Care |

HUMAN RESOURCES: RECRUITMENT – Stephen Tweed

- | | |
|--|--|
| <input type="checkbox"/> 22 Tips to Find and Keep Non-Medical Caregivers | <input type="checkbox"/> Top Techniques for Finding & Keeping Nurses |
|--|--|

IMPLEMENTING QUALITY CARE PROGRAMS – Trish Tulloch

- | | |
|---|--|
| <input type="checkbox"/> Refining Case Management to Enhance Patient Care | <input type="checkbox"/> Starting a Cardiac Care Program |
| <input type="checkbox"/> Patient Partnerships – the Key to Improving Outcomes | |

PREPARING FOR A PANDEMIC FLU – Barbara Citarella

- | | |
|--|---|
| <input type="checkbox"/> Home Care Preparedness for a Pandemic Flu | <input type="checkbox"/> Pandemic Flu – An Overview |
|--|---|

SALES – Michael Ferris

- | | |
|--|--|
| <input type="checkbox"/> Basic Sales Skills | <input type="checkbox"/> Sales Management Skills |
| <input type="checkbox"/> Advanced Sales Skills | |

PRIVATE DUTY – Stephen Tweed

- | | |
|---|--|
| <input type="checkbox"/> Opportunities in Private Duty | <input type="checkbox"/> Marketing Private Duty |
| <input type="checkbox"/> Strategic Planning in Private Duty | <input type="checkbox"/> Sitting on the Sofa With the Customer |

BUSINESS PLANNING – Stephen Tweed

- | | |
|---|--|
| <input type="checkbox"/> Advanced Strategic Planning | <input type="checkbox"/> Goal Setting and Action Planning |
| <input type="checkbox"/> Assessing Current Reality | <input type="checkbox"/> On a Clear Day You Can See Tomorrow |
| <input type="checkbox"/> Creating Competitive Advantage | |